



The Ohio State Board of Cosmetology

SALON STANDARDS

Scope of Practice for Licensed Professionals OAC 4713-8-03,04,05,06,07,08

A licensee shall provide services within a salon where the license is current, active and appropriate to the scope of practice of the licensee. A licensee shall not provide any service that claims to have medical or healing benefit. The scope of practice is limited to beautification, relaxation and non-invasive services only.

Cosmetologists may provide any service as described in the branches of cosmetology listed below. A license in cosmetology encompasses the scope of practice of any branch of cosmetology.

Estheticians may provide services related to the beautification and relaxation of the skin, including advanced services and techniques with proper training and/or certification within the scope of practice. The certificate of training shall be displayed. Estheticians may offer services using chemicals or devices that exfoliate cells of the stratum corneum only. A lancet may be used to open a comedo to facilitate extraction but shall not pierce the stratum corneum. Chemical peels shall be mixed and used at an ingredient strength of 30% at final formulation. Estheticians shall provide treatments only utilizing equipment not to exceed 180 nanometers or a class one medical device as defined by the FDA.

Hair Designers may provide hair services only, including advanced services and techniques with proper training and/or certification within the scope of practice.

Natural Hair Stylists may provide techniques performed by hand that result in tension on hair roots such as twisting, wrapping, weaving, extending, locking, or braiding of the hair; but may not provide chemical applications, thermal styling, cutting or singeing the hair, except as needed to finish off the end of a braid.

Manicurists may provide natural or artificial nail enhancement services to the hands and feet including advanced services and techniques with proper training and/or certification within the scope of practice. Manicurists may provide massage of the hands and lower arms up to the elbow and the feet and lower legs up to the knee.

Posting of Licenses and Most Recent Inspection Report OAC 4713-1-10

Every salon shall display all licenses and most recent inspection report in a publicly visible place. Licensees shall post their license and a board approved photo less than 5 years old.

Independent Contractor Requirements OAC 4713-1-01

An independent contractor license is required for an individual who is not an employee of the salon but who practices a branch of cosmetology within a salon and is subject to an agreement with the owner of the salon.

Necessity of A Licensed Manager to Operate a Salon OAC 4713-13-03

A licensee with an active managers license shall be on duty at all times the salon is open. With the exception of a managing cosmetologist, the manager on duty must hold a license within the same branch of cosmetology as the salon license. The manager may be absent from a salon for 60 minutes two times a day and must return to the salon within 30 minutes if requested by a board inspector.

Non-Cosmetology Services, Retail Product Sales OAC 4713-11-10,12 4713-13-09

All licensees from other Ohio professional regulatory boards can work in salons providing all laws and rules of their governing boards are followed. If the service involves touching parts of the body, the provider shall have an Ohio license to provide that service. Salons may retail any legal merchandise as long as all laws and rules are followed.

Relaxation Massage Services OAC 4713-15-17

Rooms used for massage services may be used for other compatible services provided that all safety and sanitation procedures are followed.

Salons Offering Food OAC 4713-15-16

Salons offering food shall comply with local health board requirements.

Continuing Education (CE) and License Renewal OAC 4713-21-03

Each individual holding a personal active license shall take 8 hours of CE within a renewal period; an individual holding an instructors license shall take an additional 8 hours of instruction CE. First time licensees and active licensees 65 or older before January 31st of a renewal period are exempt from this requirement.

Exhaust Fumes OAC 4713-11-09

All licensed salons shall have properly maintained exhaust fans or air filtration equipment that meets local and state building codes.

Proper Laundering OAC 4713-15-11

All cloth items shall be laundered with laundry detergent and chlorine bleach. Salons shall have closed dust proof cabinet with solid sides and a top for clean towels. Soiled towels and linens shall be kept in a hamper or container with solid sides.

Animals In Salons OAC 4713-1-09

Animals, with the exception of fish in a clean aquarium and service animals, are not permitted in any salon. Service animals must be restrained unless providing services to its owner.

Water Supply / Waste Disposal and Restrooms OAC 4713-11-03 & 05

Each salon shall provide a safe, adequate supply of hot and cold running water and proper plumbing. All liquid and solid waste shall be disposed of in a sanitary manner to avoid creation of health hazards, rodent and insect breeding. Solid waste shall be collected at least once a week. All salons shall have at least one restroom including a toilet, hand-washing sink, pump soap dispenser, solid waste container and paper towel dispenser or equipment for hand drying. Restrooms shall be kept sanitary and functional at all times.

Use of Styptics, Cream, Powder and Solutions OAC 4713-15-06,07,08,09

Creams shall be removed from containers with a clean or disposable spatula. Styptics shall be used only in liquid or powder form and applied by clean, disposable gauze or cotton. Products shall be kept in a closed covered container to prevent contamination. Powder shall be dispensed from a shaker and applied with clean disposable gauze, cotton or a cloth towel.

General Sanitation OAC 4713-15-01

At all times, except for the immediate period during which a licensee performs a cosmetology service and prepares the service area for the next patron, the salon including all equipment, implements and other personal property in the salon shall be reasonably sanitary.

Disinfection of implements and spills; blood and body fluids OAC 4713-15-03

Disinfectants are not active and not effective when the implement to be disinfected is visibly contaminated with debris, hair, dirt, particulates and/or when heavily soiled. Non-porous implements and all salon surfaces shall be thoroughly cleaned (sanitized) prior to disinfection. Porous implements shall be discarded after each use and shall not be disinfected for reuse.

(1) All used non-porous implements shall first be cleaned with warm soapy/detergent water to remove visible dirt, debris and/or bodily fluids and then disinfected by completely immersing in an "appropriate disinfectant." A covered container of adequate size shall be used for the wet disinfectant.

(a) All non-porous implements, which come in contact with intact skin, shall be thoroughly cleaned before immersion in an appropriate disinfectant.

(b) All non-porous implements, which have come in contact with blood or body fluids, shall be thoroughly cleaned before immersion in an "appropriate disinfectant." An appropriate disinfectant includes an EPA disinfectant registered as effective against "HIV/HBV". For personal protection against blood-borne pathogens, cleanup should always be done wearing non-porous disposable intact gloves and gowns and eye protection for large spills.

(2) Disinfectants shall be prepared fresh at least daily when the salon opens for business. Disinfectants shall be prepared more than once a day if the solution becomes diluted or soiled. An individual disinfecting surfaces shall follow the contact time suggested as appropriate by the manufacturer. Bleach is an effective disinfectant for all purposes in a salon. Bleach solutions shall be mixed daily and used in a nine to one solution (nine parts tap water and one part bleach). Always clean up blood and bodily fluid spills with the appropriate disinfectants as soon as possible.

Shampoo Bowls OAC 4713-15-04

After each use a shampoo bowl or similar item shall be cleaned of hair and other debris and then disinfected. A disinfectant spray or wipe may be used to disinfect a shampoo bowl or a similar item after the item has been cleaned.

Proper Protection of the Neck OAC 4713-15-05

A licensee shall use a paper neck band or clean towel to prevent the cape or other similar article from coming into direct contact with the neck of a patron.

Walls and Floors OAC 4713-15-10

At all times, walls, floors and fixtures shall be kept reasonably free from hair, dirt and debris except for the immediate period during which a licensee performs a cosmetology service and prepares the service area for the next patron. Floor covering shall be totally non absorbent and shall extend in at least a 3 foot radius from the center of any styling chair, shampoo chair or pedicure unit. Any place in a salon where a client's bare feet may be on the floor shall be cleaned and disinfected.

Equipment Sanitation OAC 4713-15-15

(A) Salons shall maintain a copy of the manufacturer's/owner's manual for all equipment in service and shall follow the manufacturer's suggestions for cleaning.

(B) Electrical equipment that provides circulating, whirlpool or vacuum effects shall be cleaned and disinfected after each use and shall be maintained as recommended by the manufacturer.

(C) Electrically heated equipment shall first be cleaned to remove any hair or debris. After cleaning, use the heat source of the equipment to disinfect as suggested by the manufacturer or use the procedure for disinfecting equipment described in paragraph (D) of this rule.

(D) Any other electrical equipment, including trimmers, clippers and attachments shall be cleaned and disinfected after each use. Such equipment shall be disinfected using the following method:

(1) Before beginning the disinfection process, remove hair and/or all foreign matter by using an implement or other tool, and the implement or tool shall be cleaned and disinfected by immersion after each use as described in rule [4713-15-03](#) of the Administrative Code.

(2) After removing all foreign matter, saturate the equipment with an appropriate disinfectant solution, spray, or foam used according to the manufacturer's instructions.

Cosmetological Substance Storage OAC 4713-11-06

All salons shall have a cabinet of adequate size to safely store chemicals.

Personal Hygiene OAC 4713-15-12

Licensees shall wash their hands or use hand sanitizer before serving each patron. Licensees shall wear a clean, washable outer garment and shall not carry or store implements in pockets, belts, a leather case or apron.

Contagious/Communicable Diseases OAC 4713-15-13

No patron with definite open sores, exhibiting symptoms of an infectious disease or parasitic infestations shall be served without written permission from a physician. No licensee who knowingly has an infectious or contagious disease, parasitic infestation or a contagious skin disorder shall provide services. The salon may request written verification from a physician that a licensee is not contagious.

Signs OAC 4713-1-12

Every salon and school that holds license shall have a sign in English stating the name of the business as submitted on their application.

Resident Salons OAC 4713-11-08

Except for salons licensed prior to September 5, 1977, a salon may be located in a residence provided the salon has an entrance to the outside separate from the living quarters or garage. The salon may have solid interior doors that allow access to the living quarters, garage or basement. The doors must be able to be secured, and shall be kept closed during salon hours.